



MATERIALS REQUEST FORM

Name of Organization: _____

Name of Event: _____ Event Date: _____

Contact Name: _____ Phone Number: _____

Email Address: _____

Pick up Date: _____

All items must be picked up at the Visit Tri-Cities office, located at:
7130 W. Grandridge Blvd., Suite B, Kennewick
Other arrangements must be made by calling (509) 735-8486.

The following items are free for your event:

Materials Requested	Amount Needed
Visitor Guides	
Registration Bags	
Show your Badge VIP Program (Max. 500 Flyers) <small>**Convention & sports delegates receive exclusive discounts and specials at participating businesses by showing their official delegate name badge or other recognizable item such as team jersey, registration papers or SYB flyer**</small>	Email PDF Flyer: Yes/No Printed Flyers (max. 500):

Request taken by: _____ Date: _____

Signature of Person Picking Up Materials: _____ Date: _____



For questions of concerns, please call
(509) 735-8486 or email info@visittri-cities.com.